

Feedback Analysis & Action Taken Report



2020-2021

Prepared by

Internal Quality Assurance Cell

Govt. Kamla Raja Girls Post Graduate Autonomous College,

(Affiliated to Jiwaji University, Gwalior)

Kampoo, Gwalior (Madhya Pradesh) INDIA

Telephone : 0751- 2625495, 0751 – 2438173, Fax : 0751 – 2438173

e-mail : krgc@rediffmail.com Website : www.krgcgwalior.org

Govt. Kamla Raja Girls Post Graduate Autonomous College
INTERNAL QUALITY ASSURANCE CELL

Dr. M.R. Kaushal
Principal and Chairman, IQAC

Prof. Sanjay Swarnkar
Director, IQAC & Academic Secretary

Dr. Charu Katare
Convener, Feedback Committee

Dr. Pratima Jain
Member, Feedback Committee

Dr. Charu Chitra
Member, Feedback Committee

Dr. Nisha Mishra
Member, Feedback Committee

Dr. Anand Kumar Singh
Member, Feedback Committee

ACTION TAKEN REPORT ON FEEDBACK

The report of feedback analysis is submitted to Principal/Chairperson IQAC of the college then the feedback report was forwarded to IQAC for necessary action and thereafter the analysis is shared with all heads/In-charge and they are instructed to take necessary measures and actions as to comply with the issues raised by the alumni.

Feedback from Students and Action Taken :

<u>Feedback</u>	<u>Action taken</u>	<u>Impact</u>
More practical training sessions are desired by the students	Formal instructions were circulated to all academic departments of the college for addressing the issue of increasing practical training sessions.	Head of the departments related to practical subjects paid more attention to practical sessions and made their teaching more experiential.
More Scope for extra learning and self study in the course content	Instructions were circulated to the teachers of the college for addressing the issue of put the more content for extra learning and self study.	Teachers and HoDs made efforts to provide the content for extra learning.
More opportunity of employability based course content need to be designed.	Institution has a provision of appointing an entrepreneur/ industrialist/businessman as member of Board of Studies to get the suggestions to address the issue. Training Programmes and workshops are also conducted.	The suggestions provided by the industrialist/entrepreneur/ businessman are incorporated in the course designing.
To enhance learning values (In terms of knowledge, concept, manual skills, analytical abilities and broadening perspectives)	Instructions were circulated to the teachers of the college for addressing the issue of enhancement of learning values.	Teachers made efforts to enhance learning values in general and more focused on specific fields of knowledge.

To conduct more classes for competitive examination and preparation of interview.	The employment cell of the college was instructed to conduct more classes of competitive examination and preparation of interview.	SVCGC of KRGC and IQAC both made efforts to conduct more classes of competitive examination and started UDAAN coaching.
Presentation of teachers need to be improved as far as advance teaching techniques are concerned	IQAC has made efforts for providing facilities to adopt innovative teaching-learning techniques.	Teachers have been benefitted from training programmes on teaching-learning techniques.

Feedback from Faculty and Action Taken :

<u>Feedback</u>	<u>Action taken</u>	<u>Impact</u>
To install more Smart and ICT enabled Class Rooms.	IQAC has made efforts to increase Smart and ICT enabled class rooms. For this 'Development of IT/ICT in the College' took as best practice.	Smart and ICT enabled classes increased from 06 in 2016 to 29 in 2021.
Course content should be need based (Local/Regional/National).	Instructions were circulated to the Head of the departments and teachers of the college for addressing the issue of course content should be need based.	Through Board of Studies the need base content has been included in the course and appropriate awareness was created.
To provide more facility for research.	Institution has taken action on this issue and established more research centers and Centerlised Instrumentation Facility (CIF).	Department of Zoology, Urdu and Mathematics were entered in the pool of 16 research centers and faculty members of science faculty have been benefitted from CIF.
To establish health center in the campus	IQAC has taken action and established a health center in campus.	Teachers, students and other stakeholders are benefitting from this facility.
To have freedom to adopt innovative teaching-learning techniques and strategies.	IQAC has made efforts for providing facilities to adopt innovative teaching-learning techniques.	Teachers have been benefitted from training programmes and workshops on teaching-learning techniques.

To encourage faculty members to take more extension service programme.	IQAC has conducted awareness programmes to encourage faculty members and students for extension services.	Faculty members and students has taken participation in more extension activities.
To provide adequate opportunities to the faculty for express their views.	College administration made efforts for providing opportunities to the staff members for freely express their views.	Faculty members are given platform like Staff Council, Discussion Forum etc.

Feedback from Alumni and Action Taken :

<u>Feedback</u>	<u>Action taken</u>	<u>Impact</u>
To provide place to alumni to conduct their activities in the campus.	IQAC has provided a space to the alumni to conduct activities.	Alumni Association has been benefitted from the facility and regularly conducted summer camp in the campus.
To provide more exposure in the field visits in the curriculum.	Instruction has been circulated to the head of the department to address the issue.	Teachers and Head of the department made more attention and organized more field visits/Industrial visits/Educational tour.

Feedback from Employers and Action Taken :

<u>Feedback</u>	<u>Action taken</u>	<u>Impact</u>
To run more skill development training and programmes.	IQAC and SVCGC have made efforts to conduct more skill development programmes and workshops.	The students of the college benefitted from the events.
To enhance communication skill in students.	IQAC and SVCGC have made efforts to conduct more communication skill development programmes and workshops.	The students of English/Urdu /Sanskrit were benefitted from the events.

To more focus on the experiential learning in the curriculum.	Instruction has been circulated to the head of the department to address the issue.	Teachers and Head of the department paid more attention to practical sessions and made their teaching more experiential.
To give more focus on employability in the curriculum.	Institution has a provision of appointing an entrepreneur/ industrialist/businessman as member of Board of Studies to get the suggestions to address the issue. Training Programmes and workshops are also conducted.	The suggestions provided by the industrialist/entrepreneur/ businessman are incorporated in the course designing.

Feedback from Parents and Action Taken :

<u>Feedback</u>	<u>Action taken</u>	<u>Impact</u>
To provide more facility through e-governance.	IQAC has made efforts to strengthen e-governance (Online admission, Online scholarship portal, Online examination form etc.).	Students of the college have been benefitted from these facilities.
To do the college website more interactive.	IT cell of IQAC has improvised the college website.	All stakeholders of this institution have been benefitted from this facility.
To create more ethical based work culture	IQAC has conducted more orientation programmes on code of conduct and code of ethics.	Work culture is improved in the college and grievances are minimized.

Feedback from Teachers on Library and Action Taken :

<u>Feedback</u>	<u>Action taken</u>	<u>Impact</u>
More journals, e-journals and magazines, e-magazines are	IQAC and Central library have made efforts to increase number of journals, e-journals and magazines, e-magazines for	Faculty members and students have been benefitted from this facility.

required.	addressing the issue.	
Reprographic facility must be enhanced.	Central Library enabled reprographic facility with printer and photocopier.	Faculty members and students have been benefitted from this facility.
Space for Reading Room should be expanded.	IQAC and Central Library have taken appropriate action on this issue and space for reading room has been expanded.	More students are able to use reading room.
Maintenance for rare book need to be focused.	Central Library has taken action on addressed issue and enlisted the rare books for proper maintenance.	Faculty members and research scholars are benefitted.
Soft copy of PhD thesis need to be maintained.	Central Library has taken action on addressed issue and not only keep the record of soft copy of PhD thesis but upload it on website.	Faculty members and research scholars are benefitted.

Feedback from Support Staff and Action Taken :

<u>Feedback</u>	<u>Action taken</u>	<u>Impact</u>
To provide more facility for e-governance.	IQAC has made efforts to strengthen e-governance (Library management system, IFMS and PFMS).	The support staff is benefitted and serves better.
To provide adequate opportunities to the support staff for express their views.	College administration made efforts for providing opportunities to the staff members for freely express their views.	Staff members are benefitted from this facility.
To conduct orientation programme on office management for support	IQAC has conducted orientation programmes on office management.	Staff members are benefitted from these orientation programmes.

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(Prof. Sanjay Swarnkar)
Coordinator, IQAC
Govt. Kamla Raja Girls P.G. Auto. College
Gwalior (M.P.)



(Dr. M.R. Kaushal)
Principal
Govt. Kamla Raja Girls P.G. Auto. College
Gwalior (M.P.)

KRGC/IQAC/2021