

# Feedback Analysis & Action Taken Report



**2018-2019**

***Prepared by***

**Internal Quality Assurance Cell**

Govt. Kamla Raja Girls Post Graduate Autonomous College,

*(Affiliated to Jiwaji University, Gwalior)*

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# Govt. Kamla Raja Girls Post Graduate Autonomous College

## INTERNAL QUALITY ASSURANCE CELL

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Principal and Chairman, IQAC

**Prof. Sanjay Swarnkar**

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**Dr. Charu Chitra**

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**Dr. Nisha Mishra**

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## **ACTION TAKEN REPORT ON FEEDBACK**

The report of feedback analysis is submitted to Principal/Chairperson IQAC of the college than the feedback report was forwarded to IQAC for necessary action and thereafter the analysis is shared with all heads/In-charge and they are instructed to take necessary measures and actions as to comply with the issues raised by the alumni.

The below analysis (tables & charts) are the data acquired from a Google Form for the Feedback Analysis for Syllabus given by the students of the College.

This report is ready for communication to all the concerned sections for taking appropriate action.

### ***Feedback from Students and Action Taken :***

<b><u>Feedback</u></b>	<b><u>Action taken</u></b>	<b><u>Impact</u></b>
More opportunity of local need based and employability-based course content needs to be designed.	Instructions related to feedback has been sent to Board of Studies to take appropriate action on it.	The suggestions provided by the members of BoS and industrialist/entrepreneur/businessman are incorporated in the course content.
More teaching staff should be appointed in the college	IQAC and administration of the college addressed this issue and send a letter to the DHE for providing more teachers.	DHE has not yet provided a response.
To conduct online classes	Teachers has been instructed to take some online classes too.	Teachers made efforts to take their classes online.

To provide facility of canteen.	IQAC and college administration took a step to restart canteen facility in the campus.	All stakeholders of the college are benefitted from this facility
Facility of Computer lab to be enhanced.	IQAC has demanded more computers to enhance facility in computer labs.	Some Computers has been provided to computer labs.
To conduct more classes for the preparation of Banking/ Competitive/Services examination and preparation of interview.	The employment cell of the college was instructed to conduct more classes of competitive examination and preparation of interview.	SVCGC of KRGC and IQAC both made efforts to conduct more classes of Banking/ Competitive/Services examination.
Facility of Smart Class to be enhanced.	IQAC has taken step to provide more smart classes and decided to install atleast one smart class in each faculty.	College administration is trying to purchase some smart classes.
Dress Code should be compulsory in the campus.	Students of Law and management faculty follows the dress code. Hostlers also have their own dress code.	Partially dress code is implemented in the campus.

### **Feedback from Faculty and Action Taken :**

<b><u>Feedback</u></b>	<b><u>Action taken</u></b>	<b><u>Impact</u></b>
Curriculum are design to taking in account of today's need of students.	Instructions were circulated to the chairman of the board of studies for addressing the issue.	Through Board of Studies the need-based content has been included in the course.
Faculty members should be techno savvy.	IQAC and IT cell has provided facility of computer training in the college for faculty members.	Faculty members of the college has got benefitted.
Improvement in CCE is required.	IQAC and Examination cell looked into a matter and provided more option of evaluation to improve CCE assessment.	Faculty members were encouraged to have more assessment modes for CCE.

To provide a facility of virtual classes to the students.	The facility of virtual class is available in the Lead College i.e. Govt. Science College, Gwalior as per the DHE rules.	IQAC trying to get facility of virtual classes at own campus and send a letter to the DHE to address this issue.
Case study approach should be promoted and assign it in project work.	IQAC circulated a notice to all head of the departments to address the issue.	Department of Geography, Economics, Sociology etc. assigned case study to students.
To provide adequate opportunities to the faculty for publish their research work and articles.	College administration made efforts for providing opportunities to the staff members for publishing their research work and articles.	Faculty members are given platform like through Discussion Forum & Itihas Sanshodhan.
To encourage faculty members to take more extension service programme.	IQAC has conducted awareness programmes to encourage faculty members and students for extension services.	Faculty members and students has taken participation in more extension activities.
To provide more e-resources to the students.	IQAC has made efforts to arrange more e-resources and instructed to Librarian of Central Library.	Teachers and students get benefitted.

### ***Feedback from Alumni and Action Taken :***

<b><u>Feedback</u></b>	<b><u>Action taken</u></b>	<b><u>Impact</u></b>
Work environment should be promoted in the campus and get help from alumni.	IQAC has made efforts to address the issue	The performance of the college is improved.
To provide more facility of training programmes for making career opportunities.	IQAC and SVCGC have jointly planned to provide more training programmes for making career opportunities.	Students of the college and recently passed out students have been benefitted from the facility.

More sanitary napkin machines and incinerators are required.	Instruction has been circulated to office administration to address the issue.	Female faculty members and students of the college are get benefitted.
Summer camps may be organized with the help of alumni of the college.	IQAC and Alumni Association made efforts to organize summer camp in the college.	Dr. Asha Mathur, President, Alumni Association of the college has organized one month summer camp in the college

### *Feedback from Employers and Action Taken :*

<u>Feedback</u>	<u>Action taken</u>	<u>Impact</u>
Orientation programmes is required to prepare out going and passed out students for career opportunities.	IQAC and SVCGC have made efforts for address this issue.	Outgoing and passed out students get benefitted from the facility.
To introduce new short-term courses and skill development training programmes.	IQAC and STCC have made efforts to conduct new short-term courses/skill development programmes and workshops.	The students of the college get benefitted.
Depth of the course content needs to be increased for achieving the expected course outcomes	IQAC and Examination cell have made efforts to encourage teachers to keep check on the attainment of course outcomes.	Monitoring of the practice is done by the Examination cell.

## Feedback from Parents and Action Taken :

<u>Feedback</u>	<u>Action taken</u>	<u>Impact</u>
To promote social relevant courses and activities.	IQAC has issued a circular to head of the departments to promote social relevant courses and activities.	The students of various faculties assigned social relevant projects, case studies and assignment.
To provide more facility of parking space.	Instruction has been circulated to the office to address the issue.	The College has developed a parking area but due to paucity of space administration is unable to provide more space for parking.
To use more signage and sign board for the convenience of stakeholders and visitors.	Instruction has been circulated to the office to address the issue.	The college has arranged more signage and sign boards for the convenience of stakeholders and visitors.



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